

Mayor
Frank Hansen

Deputy Mayor
Terry Anderson

Councilmembers
Gene Fisher
Chris Wythe
Ralph Shape
Joe Brennan
Don DeHan



City Manager
Bruce A. Rayburn

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"The Hospitality City"

CITY MANAGER'S WEEKLY UPDATE
February 20, 2004

Dear Mayor, Councilmembers, Residents and Employees:

McMicken Height Elementary Project: Construction for the McMicken Heights Elementary project began Monday, February 16. The improvements will include an asphalt play court extension, a new loop walking path, a drinking fountain, new access paths, installation of basketball hoops, relocation of existing tetherball posts, play area preparation, irrigation modifications, and installation of a new backstop, line fence, dugout fences, gates and players' benches. Project is scheduled to be completed in 4 weeks, depending on the weather.

Hotel-Motel Budget Update: The attached summary of the Hotel-Motel Budget is being provided in response to a request from the City Council. The summary shows actual revenues and expenditures for 2001-2002, budgeted and actual figures for 2003, and budgeted figures for 2004. Actual expenditures in 2003 were almost \$250,000 lower than budgeted due to early termination of the Image Campaign. Overall, in 2004 we anticipate \$920,500 in revenues and \$1,064,465 in expenditures, with an ending fund balance of just over \$7 million.

City Supports Bill That Would Authorize Joint Fire District Authority: Pursuant to policy direction of the City Council on February 17, the City's lobbyist was directed to express support for the Fire Authority bill (SSB 5326) at the February 20 hearing before the House Finance Committee. This bill would provide an option to the City to create a regional fire protection service authority between federal, state, local, and regional governments (including fire districts) and the private sector in the interest of enhancing emergency services. To view the digest of the proposed bill, Ctrl click [here](#).

Valentines Day Party: The Senior Program celebrated Valentine's Day on Friday the 13th with a 'Sweetheart's Dance.' The Hanky Pankies serenaded 100 Seniors with sentimental favorites. A lunch of stuffed chicken breast with cheese sauce was followed by cheesecake with passion fruit topping. A good time was had by all.


- 
Bruce Rayburn, City Manager

**City of SeaTac
Hotel/Motel Tax Funds
Financial Summary**

	<u>2001 Actual</u>	<u>2002 Actual</u>	<u>2003 Budget</u>	<u>2003 Actual</u>	<u>2004 Budget</u>
Revenue:					
Hotel/Motel Taxes	\$902,423	\$813,568	\$779,000	\$818,522	\$840,500
Interest Revenue	303,651	139,515	125,000	82,004	80,000
	1,206,074	953,083	904,000	900,526	920,500
Expenditures:					
Salaries & Benefits	88,146	31,375	92,740	76,283	74,530
Office/Operating Supplies					100
Vietnam Memorial Wall Donation		3,000			
Supplies - Econ Dev Brochure					
Golf Course Study	4,999				
Economic Development Study	17,973			292	0
Crime-Free Conference	7,964				
Image/Advertising	144,422	228,403	220,964	40,798	
Highline Botanical Garden		29,000	15,000	15,000	
Visitor/Tourism Web Site					
Cooperative Tourism Project		359,500	364,000	341,597	364,000
Lodging					500
Meals					200
Transportation					500
Memberships	10,000	15,000	15,000	15,000	15,000
Registration	1,300				500
Tyee Scholarship Program	63,004	60,000	60,000	60,000	60,000
Highline Historical Society Ongoing Activities ¹					5,000
Japanese Garden Project ¹					24,000
NW Symphony Annual Operating Costs ¹					5,000
City Hall Historical Displays ²					5,000
Tournament/Event Sponsorships					25,000
Business Travel Development Plan					100,000
City Entry Signage	810	49,765	30,000	0	
Bow Lake Pedestrian Trail					
City Entry Signage - VRP	63,650	10,000			
Bow Lake Study/Partial Funding					
Bond Debt Service	388,775	385,959	383,330	383,129	385,135
	791,043	1,172,002	1,181,034	932,099	1,064,465
Net Surplus/Deficit	415,031	(218,919)	277,034	(31,573)	(143,965)
Beginning Fund Balance	6,981,099	7,396,130	7,098,129	7,177,211	7,145,638
Ending Fund Balance	7,396,130	7,177,211	6,821,095	7,145,638	7,001,673
less: Bond Proceeds	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)	(5,000,000)
Balance net of Bond Proceeds	\$2,396,130	\$2,177,211	\$1,821,095	\$2,145,638	\$2,001,673

¹The Hotel-Motel Committee has recommended these projects for further study due to the on-going financial commitment being requested.

²This project was not reviewed by the Hotel-Motel Committee since it was added later in the City's budget review process.

February 2004						
◀ February 2004 Go ▶						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Youth Art Exhibit Feb 3-21 (NSPCC) A&F 4pm (Airport Conf RM 345) SS 6pm (CC RM 105)	4 SeaTac Growth Plan 6pm Open House/Community Mtg. 7pm (CC RM 105)	5	6	7
8	9 Civil Svs Com 3:30pm (Cancelled) PC 5:30pm (CC RM 105) SeaTac Growth Plan Community Mtg 7pm (Angle Lake Manor Club)	10 Dedication to New Maintenance Facility 2pm (2000 S. 136th St.) Library Adv Com 5:30pm (VV Library) RCM 6pm (CC RM 105)	11 Hotel/Motel 10am (Executive Conf RM 109) Human Rel Adv Com 6pm (Riverton Training RM 128) SeaTac Growth Plan Community Mtg. 7pm (McMicken Heights Improvement Club)	12 LUP 4pm (Airport Conf RM 345)	13 SWKCC 11:30am (Radison Hotel/SeaTac)	14 
15	16 Presidents' Day City Hall Closed	17 SS 6pm (CC RM 105)	18	19 Sr Citizen Adv Com 10am (NSPCC) Hearing Examiner 6pm (CC RM105)	20	21
22	23 PC 5:30pm (CC RM 105) Human Svs Com 6pm (Riverton Training RM 128)	24 PS&J 5pm (Airport Conf RM 345) T&PW 4pm (Mayor/Council Ofc RM 338) RCM 6pm (CC RM 105)	25 Conservation Class 6pm (CC RM 105) SeaTac Growth Plan 6pm Open House/7pm Community Mtg. (NSPCC)	26	27	28
29						

MEETING LEGEND:

A&F Administration & Finance
LUP Land Use & Parks
PC Planning Commission
PS&J Public Safety & Justice
PSRC Puget Sound Regional Council

RCM Regular Council Meeting
SCA Suburban Cities Association
SCM Special Council Meeting
SS Study Session
SSS Special Study Session
SWKC Southwest King County Chamber
T&PW Transportation & Public Works

MEETING Location

(CC RM 105) Council Chambers*
(NSPCC) North SeaTac Park Community Center
(VRCC) Valley Ridge Community Center
(VV Library) Valley View Library

Updated 02/17/2004

*Council Chambers are accessible to persons with disabilities
 equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

City of SeaTac: 4800 South 188th Street: SeaTac, WA 98188-8605;
 Main: 206.973.4800; TDD: 206.973.4808; FAX: 206.973.4809
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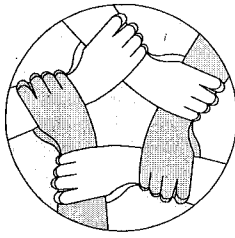
**CITY OF SEATAC
PLANNING COMMISSION MEETING**

February 23, 2004

**Council Chambers, SeaTac City Hall, 4800 S. 188th Street
5:30 p.m. to 7:30 p.m.**

MEETING AGENDA

1. Call to Order/Roll Call – 5:30 P.M.
2. Approve Minutes of February 9, 2004 – 5:30 to 5:35 P.M.
3. Old Business – 5:35 to 6:30 p.m.
 - Continued Discussion about Wireless Telecommunications Facility (WTF) Survey, Proposed Zoning Code Amendments, and Schedule
 - Update on South Military Road Rezone Process
 - Continued Discussion about Planning Commission 2003 Accomplishments and 2004 Goals
 - Update about Results from the Comprehensive Plan-Related Community Meetings
4. New Business – 6:30 to 7:15 P.M.
 - Initial Discussion about Subdivisions and Road Dedications/Minimum Densities
5. Commission Liaison's Report – 7:15 to 7:25 P.M.
6. Planning Director's Report – 7:25 to 7:30 P.M.
7. Adjournment – 7:30 P.M.



**City of SeaTac
Human Services
Advisory
Committee**

**Karyn Kuever
(Chair)
Trish Crocker
Jo Kraft
Janelle McCray
Darleene Thompson**



The Human Services
Advisory Committee serves
the City Council by advising
on human services issues
including:

community needs
human services priorities
plans and policies
funding requests
annual funding plans
collaborative & regional
planning initiatives
service trends & updates



City of SeaTac
4800 South 188th Street.
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206.973.4815

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Meeting Notice

**City of SeaTac City Hall
Riverton Room**

**Monday, February 23, 2004
6:00 PM**

Agenda

Call to Order

Approval of Minutes:

➤ January 26, 2004

Business:

- Presentation on Highline Community College - Roxbury Family Healthcare
Lori Anderson
Colleen Concannon-Hamblin
- Presentation on Highline Community College - Volunteer Literacy Program
Diane Cameron
- Review timeline for 2004 application process
- Report on SKC HS Forum strategies for funding in SKC

New Business:

- Catholic Community Services - revision of Performance Measures
- Update on YWCA Shelter Services/Homelessness Prevention Program

Next Meeting:

➤ March 15

Adjournment

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**City Council Committee Meeting
Transportation and Public Works
February 24, 2004
4:30 P.M./City Hall
Conference Room 338**

Members: Chair Don DeHan, Frank Hansen, Chris Wythe
Staff Coordinator: Don Monaghan, Public Works Director

1. Approval to award a contract for storm drain cleaning
2. Approval of an Ordinance to enter into an ILA to provide electrical inspection services to the City of Normandy Park (productivity improvements)
3. Discussion on 24th Avenue South and South 144th Street Pedestrian Improvements
4. Briefing on the garbage contract negotiations
5. City tour for code enforcement, capital projects and maintenance
6. Discussion if the committee would like a briefing on the WIRA 9 Habitat Plan

City Council Committee Meeting Public Safety & Justice

**February 24, 2004
5:00 P.M. City Hall
Airport Conference Room #345**

AGENDA

Members:

Councilmember Gene Fisher, Chair

Councilmember Joe Brennan

Councilmember Terry Anderson

Staff Coordinator: Scott Somers, Police Chief

1. Angle Lake "No Wake".
By: Citizens from Angle Lake Neighborhood and Chief Somers
2. Interlocal Agreement for Jail Services.
By: Julie Elsensohn, Senior Assistant City Attorney
3. Discussion on March Meeting Conflict:
By: Gene Fisher, Chair

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**City Council Committee Meeting Minutes
Land Use and Parks Committee (LUP)
February 12, 2004
4:00 P.M./Airport Conference Room – 345**

Present: Chris Wythe, Chair
Terry Anderson
Ralph Shape

Absent:

Commence: 4:00 p.m.

Adjourn: 6:20 p.m.

Others Present:

Linda Snider
Jim Miller, YMCA
Stan Lokting, Consultant
Julie Elsensohn
Ann Lawler, Attorney
Jameson, Babbitt, Stiles &
Lombard PLLC

Darleene Thompson
Dave Rutherford, Consultant
Holly Anderson
Michael Scarey
Kit Ledbetter

Pat Patterson
Jack Dodge
Brian Galloway

Staff Coordinator: Steve Butler, Director, Planning & Community Development

AB#	Topic	Disposition
	1. Update on Senior Center Study	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with Modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to • <i>LUP discussed the locations considered for the Senior Center site as follows:</i> 1. Valley Ridge 2. Hughes Property 3. McMicken Heights 4. North SeaTac Park/Existing Building 5. North SeaTac Park/New Building 6. YMCA Site

		<ul style="list-style-type: none"> • <i>Comparisons of each site were discussed regarding accessibility to a site, bus transportation, the footprint size of the building, and wetlands.</i> • <i>Jim Miller said he would support a Senior Center on the YMCA site.</i> • <i>LUP asked the Consultants to do a study regarding the up front costs to develop the entire site improvements for the Senior Center and the YMCA.</i> • <i><u>Consensus:</u> To do a more in-depth study of the North SeaTac Park/New Building site and the YMCA site. The other sites were dropped.</i>
	<p>2. Update on Wireless Telecommunication Facilities (WTF) Work Progress (including survey results and revised schedule)</p>	<p><u> X </u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with Modifications <u> </u> Denial <u> </u> Referred to</p> <ul style="list-style-type: none"> • <i>Holly Anderson gave a brief presentation regarding the results of the survey that was distributed to the City Council and Planning Commission.</i> • <i>Potential regulations regarding the "right-of-way, stealth vs non-stealth monopoles, health concerns in the Park, ways to camouflage equipment shelters, noise standards and interference issues/complaints were discussed.</i> • <i>The Citscape Workshop will be held on March 30, 2004.</i>

	<p>3. Discussion about the Desirability of New Surface Parking Lots Within the City Center</p>	<p><u>X</u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with Modifications <u> </u> Denial <u>X</u> Referred to <u>the March 16, 2004 Study Session</u></p> <ul style="list-style-type: none">• Julie summarized Development Agreements regarding surface parking in the City Center.• Ann Lawler gave a summary of the proposed development of the Airport Plaza Hotel site, which includes retail fronting on International Blvd and interim surface parking behind the retail frontage. Structural parking is proposed long term.• There was some discussion whether Staff should continue to spend time drafting "Development Agreements" for surface parking in the City Center.• LUP requested that this issue be referred to the March 16th Study Session.
	<p>4. Update on the 2004 Comprehensive Plan Amendment process and Community Meetings</p>	<p><u>X</u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with Modifications <u> </u> Denial <u> </u> Referred to</p> <ul style="list-style-type: none">• Michael Scarey summarized comments on the main issues from the first two meetings (City Hall and Angle Lake Manor Club) and included a written summary.• Michael verbally summarized the comments from the McMicken Heights meeting on the preceding evening and answered questions.• If the Committee wished, a final report will include a detailed list of comments from all of the meetings, with the comments listed by meeting place.

		<ul style="list-style-type: none"> <i>LUP agreed that the final report was a good idea.</i>
	<p>5. Continued Discussion about the Proposal to Change the Definition of a "Short Plat" (from 4 or less lots to a larger number)/Right-of-Way Dedication Requirement for Short Plats</p>	<p><u> X </u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with Modifications <u> </u> Denial <u> </u> Referred to</p> <ul style="list-style-type: none"> <i>The pros and cons to change the "Short Plat Threshold" from 4 lots to a larger number were discussed by the Committee.</i> <i>Staff informed LUP that there were only seven private lots large enough to be short platted into nine lots.</i> <i>Staff indicated that two side by side short plats equaling eight lots is now allowed and would continue to be allowed under the proposed regulations.</i> <i>Staff also indicated that two school district properties, Glacier High School and Riverton Heights Elementary School could be short platted at nine lots if sold.</i> <i>Terry Anderson requested that staff check the requirement that the school district needs to sell property at no less than 90% of the value of the property.</i> <i>LUP recommends that the "Short Plat Threshold" be maintained at four lots.</i> <i>Legal has confirmed that pursuant to RCW 28A.335.120, a school district cannot sell any property for less than 90% of its appraised value.</i>